



**InvestAcc**  
PENSION  
ADMINISTRATION LTD


# SIPP Lite

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Self-Invested Personal Pension

## Schedule of Fees

**Note that this document is part of a set which should all be read together:**

- Key Features
-  **Schedule of Fees**
- Terms and Conditions
- Permitted Investments
- Your Personal Illustration

# Schedule of Fees

**InvestAcc Pension Administration Limited charges fees for setting up and operating the SIPP Lite scheme.**

**Note that all fees are subject to the addition of VAT.**

## Fees

<b>Initial Set Up Fee</b>	<b>£95</b>
<b>Annual Fee</b>	<b>£195</b>

Note that the annual fee is payable yearly in advance, and is payable in addition to the initial set up fee in the first year.

The services included within the set up and annual fees are:

- Appointment and provision of InvestAcc Pension Trustees Limited as corporate trustee for the SIPP
- Opening of bank account and administering all banking facilities i.e. accepting transfers and contributions
- Preparation of Supplemental Deed and copies of Establishment Deed and Rules
- Processing and maintaining investment records
- Provision of Annual Valuation
- Reclaim of income tax on contributions
- Routine correspondence with HM Revenue & Customs, Revenue Scotland and Financial Conduct Authority including submission of statutory returns
- Calculation of benefits available to member.

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## Upgrade Fee

**Upgrade to full Minerva SIPP £100** during the first year of your plan. After one year no upgrade fee applies

Note that SIPP Lite has restricted investment choices in order to allow us to offer your SIPP at these very low charges. Please read the SIPP Lite Key Features document for details of the investment options. If you require additional investment flexibility you can "upgrade" to the full Minerva SIPP at any time.

Following an upgrade, your annual fee will increase from the reduced SIPP Lite fee to the full Minerva SIPP fee from your next plan anniversary date. Details of the Minerva SIPP charges are available on our website [www.investaccpensions.co.uk](http://www.investaccpensions.co.uk)

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## Benefit Payment

**£100**

For Flexi Access Drawdown income ; Uncrystallised Funds Pension Lump Sum (UFPLS) ; Capped Drawdown income ; the fee is chargeable immediately on first payment and then annually from the next scheme renewal date. The fee also applies to any one-off payment made under the small pots rules.

The services included within the benefit payment fee are:

- Payment of PAYE to HM Revenue & Customs (HMRC)
- Maintenance of PAYE records
- Payment of income to member
- Completion of annual PAYE return

If no income is taken then no fee will apply. The fee does not apply to payments of Tax Free Cash lump sums.

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The initial and annual fee will be due for payment immediately upon establishment of the scheme and the annual fee on each subsequent anniversary date and will be collected within the anniversary month.

InvestAcc Pension Administration Limited will be entitled to draw funds from the designated bank account or from other investment funds held in respect of each member in order to meet fees due. Fees may be paid directly by the member if required.

Interest is credited to the designated bank account, please see our website for details of the current rates and terms available. No bank charges apply to this account and the account cannot be overdrawn. We may receive payments (currently of up to 0.25% per year) from our designated bankers based on aggregate cash balances held with them and keep these payments for our own account to cover banking administration services.

We do not currently charge for the closure of a SIPP although costs may be incurred by the sale or transfer of an asset. However, if additional funds are received into your SIPP after the SIPP has been closed, we will charge a fee of £50 +VAT for each subsequent payment that we are asked to forward to a replacement pension plan, or annuity provider.

Note that in the event of the death of a member, beneficiary or successor under this scheme, we will treat each subsequent pension beneficiary as members for charging purposes.

The above list is not exhaustive and other services are provided. If additional services are required the fee applicable will be confirmed before any work is undertaken.

InvestAcc Pension Administration Limited reserve the right to charge additional fees or amend the above fee structure at any time upon giving 30 days written notice to members.

All fees are subject to the addition of VAT at the prevailing rate.

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The SIPP Lite is offered without advice of any kind. A SIPP may not be suitable for all investors. If in doubt you should consult a qualified financial adviser.

InvestAcc Pension Administration Limited is the Operator and Scheme Administrator and is responsible for the maintenance and running of the scheme.

InvestAcc Pension Trustees Limited is the Scheme Trustee.

The levels of and bases of taxation can change. The value to an investor of any tax benefits will depend on that investor's tax position.

Investors should consult their own tax advisers in order to understand any applicable tax consequence.

InvestAcc Pension Administration Limited is authorised and regulated by the Financial Conduct Authority.

InvestAcc Pension Administration Limited is registered in England and Wales, Company number 7118349.

InvestAcc Pension Trustees Limited is registered in England and Wales, Company number 2875892.